

S. C. MENTAL HEALTH COMMISSION MEETING
SCDMH Administration
2414 Bull Street, Columbia, South Carolina 29201
August 6, 2021

A Business Meeting of the S.C. Mental Health Commission was held in Room 320 at the S.C. Department of Mental Health Administration Building on Friday, August 6, 2021, at 10:30 a.m. The meeting notice and agenda were posted prior to the meeting and notice made to all individuals and news media who requested information in accordance with State law.

CALL TO ORDER

Chairman Pearce called the meeting to order at 10:35 a.m. Chaplain Daniel Loffredo, provided the invocation.

INTRODUCTION OF VISITORS

Chairman Pearce welcomed everyone. Commission member Dr. Alison Evans was absent, excused. Visitors present virtually via Zoom were: Wendy Arndt Holmquist and Susan von Schenk, Capital Information Affiliates (CIA); Elizabeth Harmon, SCHA – SC Behavioral Health Coalition; Bill Lindsay, Executive Director, NAMI SC; and Jocelyn Piccone, Executive Director, Liberty Healthcare Corporation.

MOMENT OF COMMEMORATING 200TH ANNIVERSARY OF DMH

Chairman Pearce recognized Mr. Mark Binkley for an update on the Commission's 200th anniversary celebration. Below are highlights from his update:

- Members of the committee are Dr. Versie Bellamy, Deputy Director, DIS; Debbie Calcote, DMH retiree; David Diana, Community Education and Development, Charleston-Dorchester Mental Health Center; Maryjane Hicks, Director, William S. Hall; Joy Jay, Executive Director, Mental Health America (MHA) SC; Tracy LaPointe, Public Information Director, DMH; Bill Lindsey, Executive Director, NAMI SC; Valarie Perkins, Director, Internal Audit, DMH; Janie Simpson, Chair, SC State Mental Health Planning Council; and Robin Waites, Executive Director, Historic Columbia Foundation.
- The kickoff celebration will be in December 2021, which coincides with the 200th anniversary of the legislation that authorized construction of the South Carolina Lunatic Asylum. Past celebrations have also coincided with the laying of the cornerstone for the Mills Building, which was in July of 1822.
- All Centers and Facilities are encouraged to research and highlight their own histories to bring together the Department's overall history.
- Celebrations will highlight the Department's progress in mental health treatment.
- Other mental health providers and healthcare organizations will participate and raise public awareness about mental health and services that are available.
- Tours of the old State Hospital Campus are being planned.
- The Committee has contacted the State Museum about a traveling exhibit that can be moved to different locations around the state.

Chairman Pearce said Mr. Binkley has done a yeoman's job in keeping the Committee on task and thanked him for his good work.

APPROVAL OF AGENDA

On a motion by Ms. Louise Haynes, seconded by Mr. Bobby Mann, the Commission approved the Agenda for today's Business Meeting.

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All voted in favor to the above motion; the motion carried.

PRESENTATION OF RESOLUTION

Commissioner Louise Haynes was recognized for her service as a Commission member since 2016 and as Vice Chair of the Commission since 2019. Commissioner Haynes was presented with a Resolution that was signed by Chairman Greg Pearce and SCDMH State Director Kenneth Rogers, MD. Ms. Hayes' resolution read as follows:

Whereas: The South Carolina Mental Health Commission and the State Director of the South Carolina Department of Mental Health recognize the completion of the Commission term of Louise Haynes; and

Whereas: Mental health is critical to the well-being and vitality of all South Carolinians; and

Whereas: Mental illness affects people regardless of age, gender, race, ethnicity, religion or economic status; and

Whereas: Ms. Haynes has embodied the Mission of the Department of Mental Health, to support the recovery of people with mental illnesses, having generously given her time and talents not only to the SC Mental Health Commission, but also to a career of service in the field of Behavioral Health, as director of Women's Services for the S.C. Department of Alcohol and Other Drug Abuse Services and director of SCDMH's Morris Village Alcohol and Drug Addiction Treatment Center; and

Whereas: The South Carolina Mental Health Commission and the State Director of the South Carolina Department of Mental Health recognize Ms. Haynes for her distinguished and conscientious service as a Commission member since 2016 and as Vice Chair of the Commission since 2019; and

Whereas: The service of Ms. Haynes has improved the lives of individuals living with mental illness;

Now, therefore: We express our profound appreciation to Ms. Haynes for her remarkable service to the mentally ill and her invaluable service to the South Carolina Department of Mental Health; offer her our sincere gratitude and best wishes; and order that a copy of this Resolution be made a part of the Commission's permanent records.

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On behalf of the Commission, Chairman Pearce presented Ms. Haynes with the "Order of the Brick" award. In 1970 the SC Mental Health Commission created the "Order of the Brick" as a way to recognize and honor those individuals who had made exemplary contributions to mental health in South Carolina. The brick came from the wall of the South Carolina State Hospital that was constructed in 1827. The wall was demolished in 1960.

Ms. Haynes said that it has been a great honor to work with the Commission for the last five years. She said her time as the director of Morris Village was one of her favorite jobs in her whole career. She thanked everyone for their support.

APPROVAL OF MINUTES

By motion duly made and seconded, the Commission approved the minutes from the Business Meeting of July 9, 2021.

All voted in favor to the above motion; the motion carried.

ANNOUNCEMENTS

Dr. Kenneth Rogers announced the following:

- Senior Management continues to monitor and evaluate the Agency's COVID-19 related protocols. Due to the recent increase in the number of COVID-19 Delta variant infections, Senior Manager will regularly re-evaluate the protocols. DMH will continue to ensure physical distancing throughout the building.
- Prisma Health contacted the Department concerning their plan to replace the Marshall I. Pickens Hospital with a new psychiatric hospital in the upstate. Dr. Rogers said the Department would look forward to the additional bed capacity. One concern would be to make sure the new hospital would treat Medicaid or the uninsured patient, otherwise the Department would be supportive toward Prisma building the new hospital.
- The Legislature has been concerned about crisis services in South Carolina and having enough capacity for both crisis services and inpatient beds. MUSC has been tasked to look at a regional response to developing crisis services throughout the state. Early conversation has the initial focus in the Florence area.
- Dr. Rogers has been in conversation with leadership at a number of local universities concerning workforce development and opportunities for individuals who would like to get additional education and licensure opportunities.
- Dr. Rogers distributed a chart, "Salaries to Band Midpoint Funding Gap," a copy of which is filed with the minutes in the Office of the State Director. He noted the following:
 - Salaries of the majority of licensed and registered nurses employed at DMH are below the midpoint with only about 30% above the midpoint.
 - Salaries of 88% of licensed mental health counselors at DMH's mental health centers are below the midpoint.
 - Salaries of 90.55% of nursing assistants, licensed and registered nurses, activity therapists, counselors, MHPs, food service specialists, physical plant services employees, vehicle maintenance, and equipment operators are below the midpoint.

Dr. Rogers said this is a budgetary threat to the Department's ability to maintain services. Currently hospital operations have decreased to 120 beds at Bryan and to 98 beds at Harris. The shortage of mental health professionals in the mental health centers is having an adverse impact on centers ability to carry out their mission. In the coming year, the Department will make it a priority to spend time educating the legislature on the inherent risks associated with low wages among the Department's staff.

There was discussion concerning staff positions and challenges with low-wages.

ROADS OF INDEPENDENCE (ROI) PRESENTATION

Ms. Louise Johnson, Director, Division of Children, Adolescents and Family Services, gave a presentation on Healthy Transitions - Roads of Independence (ROI). A copy of the presentation is filed with the minutes in the Office of the State Director. Following are highlights from the presentation.

- ROI will build the bridge for youth and young adults to receive support for successful transition through engagement and providing access to mental health services.
- Program Goals
 - Conduct screenings and assessments to identify mental health needs
 - Reduce mental illness symptoms to promote functional improvement
 - Reduce substance use
 - Reduce criminal activity
 - Improve employment rate
 - Improve vocational and/or educational rate
 - Ensure stable house
 - Improve policy that directly affect young adults
 - Provide community outreach and awareness

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- ROI offices are located in Sumter, Bishopville in Lee County, and Camden in Kershaw County. Services offered include:
 - Clinical
 - Assessment
 - Individual/Family/Group Therapy
 - Youth Peer Support Services
 - Telepsychiatry
 - Medication Monitory
 - Screenings
 - Substance Abuse
 - Homelessness
 - Human and Sex Trafficking
 - Suicide Prevention
 - Trauma
- All staff are trained as Benefits Specialists, in mental health first aide, and are trauma informed.
- Project Coordinators are trained in suicide prevention.
- ROI also functions as a diversion center, diverting young people away from the justice system and provides services and supports to help youth transition into adults.

On behalf of the Commission, Chairman Pearce thanked Ms. Johnson for the informative presentation.

MONTHLY/QUARTERLY INFORMATION REPORTS

Ms. Elizabeth Hutto presented the items listed under Monthly/Quarterly Informational Reports, copies of which had been provided to the Commission.

Ms. Hutto reported for the month of July 2021 a total of four pending cases for the Office of Public Safety.

Ms. Hutto reported that as of yesterday there were 18 pending SLED investigations. One case was assigned to SLED, from earlier this week; 12 cases were assigned to Long-term Care Ombudsman Office, of which the oldest is from 2020; two cases were assigned to the Attorney General's Office (AGO), of which the oldest is from March 2019, and two cases were assigned to local law enforcement, of which the oldest is from 2020. There is one case assigned to DMH Advocacy from June 2021.

Ms. Hutto highlighted the following from the Patient Advocacy Report:

- 53 calls to patient advocacy in June; a total of 444 year to date.
- 73 complaints were resolved in June; a total of 323 complaints have been resolved year to date.
- The number of complaints by category resolved in June is 86 (*complaints are broken out by category, a single patient complaint may have more than one category*).

Ms. Hutto reported there were 12 complaints during the first quarter of 2021 under category 7) Confidentiality & Consent. The complaints were related to access to records and information, records not being sent timely; parents seeking records of an adult child; patient records destroyed; requesting status of a record request; and allocation of HIPPA breach. All complaints were reviewed and found to be in compliance.

Dr. Elliot asked about the pending case in the Office of Public Safety from September 10, 2016. Ms. Hutto explained the case involves an individual who is the subject of a warrant and has left the state.

SIX-MONTH REPORT OF COLLECTIONS

Ms. Hutto presented the items from the six-month report of medical care accounts collections for January 1, 2021 through June 30, 2021, copies of which had been provided to the Commission. These funds are collected through involuntary means from self-pay clients. Ms. Hutto reminded everyone that DMH will see all patients in need of service regardless of their ability to pay. During this time period a total of \$1,403,617.27 was collected.

There was discussion about the collections process by the mental health centers. Mr. Paul Morris, CFO, said the Department has engaged with a revenue cycle management consultant to analyze its revenue cycle process and to discover ways to bring consistency in practice and follow up throughout the Department.

SEMI-ANNUAL COMPLIANCE REPORT

Dr. Lynelle Reavis, Director of Quality Management and Compliance, Division of Medical Affairs, gave a SCDMH Compliance Program Review for FY2021, copies of which had been provided to the Commission. A copy of the report is on file with the minutes in the Office of the State Director. Dr. Reavis introduced Grace Lambert, Manager of Integrated Care. Following are highlights from the presentation.

- Quality Management and Compliance areas of responsibilities: Quality Assurance; Credentialing and Privileging; Compliance; HIPAA Privacy and Confidentiality; and Integrated Care.
- Component of the Compliance Program: Auditing and Monitoring; Billing and Coding; Compliance Reporting; Education; HIPAA Compliance; and Investigation and Remediation.
- Sources of reports: facilities or mental health centers compliance officer; findings from QA and UR audits; DMH Compliance Officer; findings from credentialing audits; SC DHHS Program Integrity; external auditors; and DMH compliance hotline.
- Top compliance issues for FY21: documentation not individualized (copy and paste or cloning); falsification of documentation; and missing or late documentation.
- There were 29 issues with clinical performance: 2 clinical quality, 7 copy and paste; 4 excessive billing; 7 falsifying record; 4 overutilization; 1 not billing for services rendered; 4 and untimely documentation.
- There were five external audits in FY21 from Molina managed care organization.
- Dr. Reavis presented the FY21 accomplishments for both inpatient and outpatient services and the FY22 Compliance initiatives in progress.
- Mr. Binkley noted that by having an effective operational compliance program, the governing body is protected from personal criminal liability should the Department be faced with criminal prosecution.
- Dr. Maxwell asked if clinicians are given feedback following the audits. Dr. Reavis said that after an audit there is a detailed written report and a post audit conference is held with the director, compliance officer, and supervisor. They are required to complete a corrective action plan on standards that are under 90%. Dr. Bank explained that immediate action is taken should fraud be discovered.

On behalf of the Commission, Chairman Pearce thanked Dr. Reavis for the informative presentation.

DIVERSITY, EQUITY & INCLUSION UPDATE

Dr. Rogers said in response to a question raised by Dr. Levy at the June 4, 2021 Commission meeting related to an issue with the distribution of pride flags at one of the schools, and subsequently taken back, he asked Ms. Janet Bell, Director, Office of Diversity and Inclusion, to give a presentation on that scenario at the August Commission meeting. Dr. Rogers introduced Ms. Bell.

Ms. Bell gave a presentation on DMH Diversity, Equity, and Inclusion Concerns and Freedom of Expression Protections. She talked about laws and regulations reviewed for the presentation: First Amendment, Title VII of the Civil Rights Act,

Religious Freedom Restoration Act and SC Religious Freedom Restoration Act, and the Hatch Act. She stated DMH in no way condones the use of any symbol as a form of hate speech, discrimination, or harassment and that it appears DMH has general authority to place reasonable limitations on the display of symbols if deemed necessary to maintain business operations. She said that because DMH desires to create a workplace that welcomes diversity and inclusivity, the Department must act with sensitivity and evaluate the facts of each situation on a case by case basis. DMH managers and supervisors should consult Human Resources for guidance about specific questions or concerns.

There was discussion concerning the display of what is acceptable versus what is not acceptable in the workplace, and the protocol for dealing with the display of controversial issues. Dr. Rogers said the Department leadership will continue conversation on this matter towards developing workplace guidelines.

A copy of the presentation is filed with the minutes in the Office of the State Director.

DEPARTMENTAL OVERVIEW AND UPDATE

Financial Status Update

Mr. Paul Morris presented the monthly financial report, copies of which had been provided to the Commission. Below are highlights from his report:

- As of June 30, 2021, the Department is projected to end FY21 with a balance of a little over \$15.5 million.
- DMH owns 188 buildings encompassing 2.8 million square feet for patients, employees and operational support. The buildings range in age from three years to 90 years old.
- The acreage associated with the Department's inpatient, administrative, community, and cemetery properties totals 1,643 acres of land across the state.
- DMH's capital improvement project list projected through 2026 totals \$133.4 million.
- Mr. Morris presented a summary of the facility charges and Medicaid reimbursement rates to be effective October 1, 2021. The proposed reimbursement rates reflect an approximate \$3.1 million increase the Department would receive annually. A request for Commission approval on the proposed rates will be presented at the September 10, 2021 Commission meeting.

HR Report

The HR report was included in Dr. Rogers' announcements.

Community Mental Health Services

Chairman Pearce congratulated Mr. David Diana, Community Education and Outreach Director at the Charleston-Dorchester Mental Health Center, and the Mental Health Heroes, a nonprofit organization that supports the work of the Charleston-Dorchester Mental Health Center, on the annual LowCountry Mental Health Conference which was held July 28-30, 2021 in Charleston. He said the event was one of the most exceptional, professional, and comprehensive educational conference that he has ever attended!

On behalf of Ms. Deborah Blalock Christian Barnes-Young presented the Community Mental Health Services (CMHS) report. Below are highlights from the report:

- Mr. Barnes-Young presented the CHS Trends and Transparency Monthly Indicators (TMI) spreadsheets, copies of which had been provided to the Commission.
- All mental health centers are participating in an automated appointment and message reminder system.
- For the month of July, 72% of service delivery across the outpatient systems was in person; approximately 19% of all services were delivered through telehealth platform and approximately 9% of all services were delivered telephonically.
- CMHS conducted a contest to rename "productivity" so has to have a positive emphasis on meeting productivity. Productivity is now called "patient contact hours." Management is developing incentives to motivate employees to exceed performance expectations in patient care hours.

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- Presently, there are two Crisis Stabilization Centers; one in Charleston Dorchester area and one in the Spartanburg area. There is momentum for getting a Crisis Stabilization Center up and running in the Midlands area. Mental Health Centers participating are Columbia Area, Lexington, and Santee Wateree.
- South Carolina is one of five states selected by the National Academy for State Health Policy (NASHP) to participate in the NASHP Academy on Rural Mental Health Crisis Services. The state application team included DMH, SC Department of Health and Human Services (SC DHHS), SC Department of Alcohol and Other Drug Abuse Services (DAODAS), SC Department of Health and Environmental Control (DHEC), and the South Carolina Office of Rural Health. This opportunity is a year-long learning collaborative to develop and/or strengthen policies and strategies that support development, coordination, and delivery of mental health crisis services in rural areas. The academy will kick off in September 2021.
- Awaiting status on the application to the Highway to Hope (H2H) grant that will provide an additional \$2.5 million for services provided through H2H project.
- DMH and DAODAS are finalizing a contract with Case Western Reserve University to assess the capacity to provide treatment to individuals diagnosed with co-occurring substance use disorders and mental disorders and to develop a plan that would ultimately transition into an Integrated Dual Disorder Treatment (IDDT) evidence-based treatment training for both agencies.

Chairman Pearce asked about the status on filling the executive director position at Coastal Empire Mental Health Center. Dr. Rogers said he anticipates an announcement next week.

Chairman Pearce said he recently enjoyed a brief but educational visit with Ms. Omega Smalls-Francis, the Clinic Director at the Hilton Head Mental Health Clinic.

Division of Inpatient Services (DIS)

Dr. Bellamy presented the Division of Inpatient Services report, copies of which had been provided to the Commission. Below are highlights from her report:

- A total of 675 patients were admitted over FY21.
- A total of 687 patients were discharged from the psychiatric facilities in FY21.
- In FY2021 a total of 594 patients were admitted to Morris Village and 578 were discharged.
- Dr. Bellamy said that in collaboration with the transitions program and efforts with community services she has seen improvement in the facilities to be consistent with discharges and moving patients out of hospital beds.

Morris Village Focus Group Update and Training Initiative

Dr. Bellamy said the Morris Village Focus Group was established in September 2020 to assess the services and operations of Morris Village and recommend changes or initiatives that would ensure the facility is positioned to continue to provide appropriate substance use disorders treatment. The focus group participants include internal and external stakeholders and partners. Dr. Bellamy introduced Dr. Allyson Sipes, Director of Clinical Initiatives for DIS, who serves as chair of the focus group.

Dr. Sipes gave an update on the work of the focus group. A copy of the presentation is filed with the minutes in the Office of the State Director. Below are highlights from the presentation:

- Conducted a staff survey about training needs related to Evidenced Based Practices (EBPs).
- Conducted an internal review of admission processes.
- Formalized staff qualifications and training requirements.
- Identified and prioritized environment of care and physical plant needs and tracking both short-term and long-term goals.
- Business plan for expansion of services was placed on hold due to COVID challenges, as well as the complexity of reimbursement and revenue options.
- Developed a strong relationship with DAODAS.

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- DAODAS offered funding toward increasing staff training opportunities in EBPs for Assessment and Treatment of Morris Village patients.
- Identified priority training needs and opportunities. Educational opportunities include America Society of Addiction Medicine (ASAM); Motivational Interviewing (MI); Eye Movement Desensitization and Reprocessing (EMDR); and Hazelden Betty Ford (Living in Balance, Beyond Trauma, 12-Steps).

Dr. Bellamy commended Dr. Sipes and Ms. Jill Cosgrove, Vice-Chair, for their phenomenal work on the Morris Village Focus Group. She also expressed appreciation to Sara Goldsby, Director, DAODAS, for their partnership and funding support.

Ms. Haynes requested the information be shared with members of the Task Force. Dr. Sipes will follow up and include Dr. Mark Kilgus, Morris Village Medical Director.

Dr. Bellamy announced the following:

- CM Tucker was recognized by Carolinas Centers for Medical Excellence (CCME), a Health Quality Innovation Network (HQIN) group, for having the lowest numbers in the state with regard to pressure injuries. She commended Bridget Bell, LPN, Wound Care, who was recognized for her exemplary work.
- Dr. Jeffery Raynor submitted his resignation as the Medical Director for Bryan Hospital effective August 6, 2021. Dr. Bellamy said he has been a stalwart medical leader with patient advocacy and improving medical services at Bryan. She congratulated him and wished him well on the next chapter of his career.
- Mr. Robert Morgan, Director of Veterans Services and Nursing Home Administrator has announced his retirement. Mr. Morgan has served the agency in multiple capacities and has served as Nursing Home Administrator at C.M. Tucker, Jr. Nursing Care Center, Roddey Pavilion for the past five years.
- On August 2, 2021 Mr. Troy Chisolm joined DIS in a temporary position as a consultant. Mr. Chisolm is an experienced healthcare administrator and CEO, has worked with HCA Healthcare, and has over 25 years of experience working in the hospital and health care industry.
- An unveiling of the Learning Lab at Bryan Hospital was held on July 22, 2021. The mission of the learning lab is to help patients to gain skills towards independence. The lab was named the “Dr. Versie J. Bellamy Learning Center,” in honor of Dr. Bellamy.
- Dr. Bellamy expressed appreciation to Ms. Haynes for her support and advocacy over the years and wished for all her all the best.

Administrative Services

Mr. Cooner presented the Administrative Services report, copies of which had been provided to the Commission. Below are highlights from his report.

- Many of the projects reported on today are funded by monies received through the Substance Abuse and Mental Health Services Administration (SAMHSA) and the Coronavirus Response and Relief Supplement Appropriations. Mr. Cooner expressed appreciation to SAMHSA for their partnership on those important efforts.
- On August 2, 2021, DMH submitted its funding plan on the use of the \$21.5 million from SAMHSA as part of the American Rescue Plan Act (ARPA). The plan includes funding for workforce development which would be used for individuals who would like to get additional education and licensure opportunities, and workforce sustainability.
- On August 2, 2021, DMH issued for public comment the annual Mental Health Block Grant Uniform Application. Funds from the Mental Health Block Grant support the operations of the community mental health centers.
- The State Mental Health Planning Council exists because of the Mental Health Block Grant. The Council serves as an advisory council, advocates for mental health services across the state, evaluates the adequacy of those services, and reviews the uniform application as well as the Mental Health Block Grant which reports on how the funds were used.

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- On August 2, 2021, SAMHSA began conducting a financial compliance monitoring visit. The exit conference is scheduled for 1:00 p.m. today.
- On August 2, 2021, DMH received a request for additional information from the Federal Communications Commission (FCC) COVID-19 Telehealth Program with regard to the Department’s application request for funds to help reimburse for telehealth expenses. The application is still pending. Mr. Cooner expressed appreciation to the Grants Administration Staff for their good work.

OTHER BUSINESS/PUBLIC COMMENTS

Chairman Pearce announced the second meeting of DHEC’s SHaPE SC Task Force will be on Tuesday, August 10, 2021 and will receive reports from the subcommittees.

There were no public comments.

ADJOURNMENT

At 12:56 p.m., on a motion by Mr. Hiott, seconded by Dr. Levy, the Commission adjourned the Business Meeting and entered into Executive Session to receive legal advice concerning pending litigation and to finalize the State Director’s performance evaluation. Upon convening in open session at 1:30 p.m., it was noted that only information was received; no votes or actions were taken.

ATTENDANCE

Commission Members

L. Gregory Pearce, Jr., Chair	Mr. Bobby Mann
Dr. Elliott Levy, Vice Chair	Dr. Crystal Maxwell <i>(virtually via Zoom)</i>
Dr. Alison Evans (absent, excused)	Mr. Bob Hiott
Ms. Louise Haynes	

Visitors/Staff	Visitors/Staff	<u><i>present virtually via Zoom</i></u>	<u><i>present virtually via Zoom</i></u>	<u><i>present virtually via Zoom</i></u>
Dr. Robert Bank	Chaplain Daniel Loffredo	Jennifer Alleyne	Dr. Patricia Handley	Vicki Redding
Christian Barnes-Young	Paul Morris	Wendy Arndt Holmquist	Elizabeth Harmon	Tracy Richardson
Janet Bell	Lynelle Reavis	Dr. Robert Breen	Tracy LaPointe	Jennifer Roberts
Dr. Versie Bellamy	Dr. Kenneth Rogers	Pat Bresnan	Bill Lindsey	Stuart Shields
Mark Binkley	Dr. Allison Sipes	Jackie Brown	Sarah Main	Janie Simpson
Stewart Cooner	Brett Williams	Richard Brown	Eleanor Odom-Martin	Jessica Suber
Elizabeth Hutto		Peter Camelo	Dr. Allen McEniry	Susan von Schenk
Louise Johnson		Dr. Eve Fields	Valarie Perkins	Noelle Wriston
Grace Lambert		Dr. Kelly Gothard	Jocelyn Piccone	

APPROVALS



 L. Gregory Pearce, Jr.
 Chair



 Kim Ballentine
 Recording Secretary